

# DAIMLER TRUCK

## Bodybuilder Portal

Create a user – Internal employees

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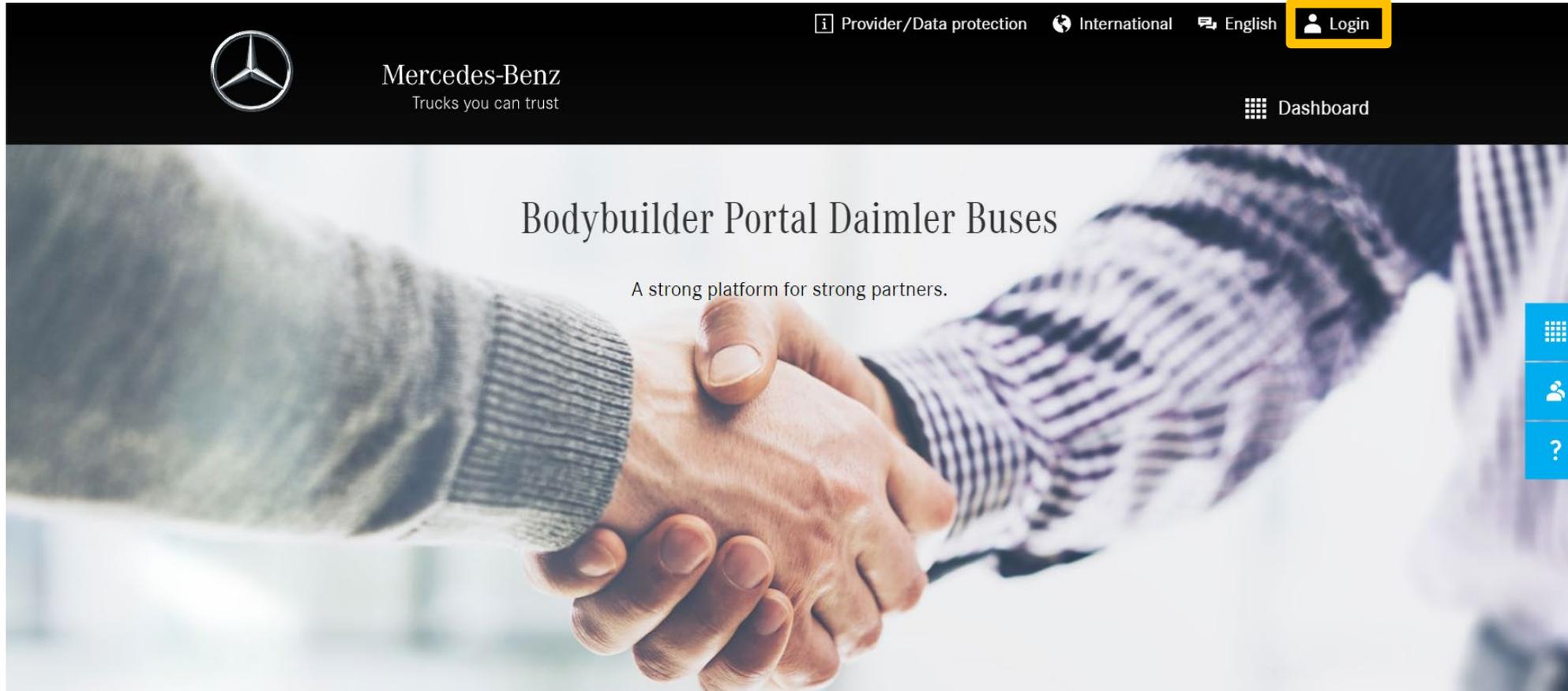


# HOW TO CREATE A USER? – INTERNAL EMPLOYEES ONLY

# BODYBUILDER INTERNET PORTAL

## HOW TO CREATE A NEW USER? INTERNAL EMPLOYEES

1. Enter the Portal [Bodybuilder Portal Daimler Buses \(mercedes-benz-bus.com\)](https://mercedes-benz-bus.com)
2. Click in “Login”



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3. In „Log-in (Employee log-in)“ click „Login“

### Log-in (external companies)

Username:

Password:

[Login](#)

[> Register now](#)   [> Renew password](#)

### Employee log-in

Daimler users: **Log-in with intranet password**

[Login](#)

### Welcome to the bodybuilder systems of Daimler Truck AG

The bodybuilder systems of Daimler Truck AG are used to capture and manage information from the bodybuilder industry. The aim is to improve the mutual exchange of information as well as the handling processes (procurement and execution of orders).

Daimler Truck AG and its associated companies assume no liability and provide no warranty or guarantee with regard to the content, correctness, completeness or quality of the information provided in bodybuilder systems.

The Bodybuilder Portals of Daimler Truck AG and a sister portal of the FUSO brand are the leading bodybuilder data systems.



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4. In User ID introduce your user and then your password → Click in Log on

The image shows a browser window displaying the Mercedes-Benz login portal. The page title is "Mercedes-Benz". The browser address bar shows the URL: [https://login.mercedes-benz.com/?lang=en&pingResume=%2Fas%2F74KPxBa3K%2Fresume%2Fas%2Fauthorization.ping&instance=default&scope=openid+email+group\\_type+profile+personal\\_data+pho...](https://login.mercedes-benz.com/?lang=en&pingResume=%2Fas%2F74KPxBa3K%2Fresume%2Fas%2Fauthorization.ping&instance=default&scope=openid+email+group_type+profile+personal_data+pho...). The page has navigation links for "EN", "FAQ", and "Provider/Data Privacy".

The main content area is divided into two panels by a blue arrow pointing from left to right:

- Left Panel (Welcome):** Titled "Welcome", it features a "User ID" input field highlighted with a yellow border, a "Remember me" toggle switch, and a "Next" button.
- Right Panel (With password):** Titled "With password" (with "Passwordless" as an alternative option), it features a user selection dropdown, a "Password" input field highlighted with a yellow border, a "Remember me" toggle switch, and a "Log on" button. At the bottom, there are links for "Modify password" and "Forgot password?".

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5. Your Personal information will be automatically filled out. Click on „Next“ .

The screenshot shows a registration form titled "Personal details" with two tabs: "Master data" (active) and "Reason for registering". Below the title is a message: "Please enter your personal details in order to create your user profile for the Bodybuilder Portal. You can update these details at any time after activation and login." The form contains the following fields:

- Communication language\*: English (dropdown menu)
- Salutation\*: Mr (radio button), Ms (radio button, selected)
- Title: (text input)
- Surname\*: Surname (text input)
- First name\*: Name (text input)
- Email\*: XXXXXX@daimlertruck.com (text input)
- Phone 1\*: +54 (dropdown), XXXXXXX (text input), info icon
- Phone 2: Please ... (dropdown), (text input), info icon
- Fax: Please ... (dropdown), (text input), info icon

At the bottom, there is a note: "You are logged in via your internal user name". The form has a "Cancel" button with a red 'X' icon and a "Next" button with a right arrow icon, which is highlighted with a yellow border.

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6. Select your field of activity and Reason for registering. In „Other Notes“, please explain briefly why you need access to the Portal.

Master data Reason for registering

Reason for registering

Please indicate your reason for registering. In this case, we need details of position or field of activity and the reason for accessing technical or sales-related information on the portal.

Fields of activity\*

Development / design engineering

Purchasing / logistics

Production

Quality Management

Marketing / Sales

After-sales service / customer service

Order controlling

Vehicle inspection

Other field of activity\*

Reason for registering\* Please select...

Other notes\*

Cancel X Back Next

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7. Please read the Data Protection Disclaimer and select your Settings.

The screenshot shows a multi-step registration process. The current step is 'Data protection setting', which is highlighted in a dark grey bar at the top. Other steps include 'Master data', 'Reason for registering', and 'Summary'. The main content area is titled 'Data protection setting' and contains a 'Disclaimer' section. The disclaimer text states that the portal serves to gather information for the bodybuilder industry, aims to improve information exchange, and that Daimler Truck AG and its associated companies assume no liability for the information provided. It also mentions that registered bodybuilders can authorize employees to use the portal, but they are not permitted to authorize persons who are not employed directly at their company. A 'Data protection information' link is provided below the disclaimer. At the bottom of the form, there are three radio button options for consent: 'Have read information and give consent', 'Information known; please do not show for the next 30 days', and 'I consent to tracking (recording)'. There are also two more radio button options for tracking: 'I consent to tracking (recording)' and 'I wish to deactivate the tracking'. At the very bottom, there are three buttons: 'Cancel' (red), 'Back' (black), and 'Next' (blue, highlighted with a yellow border).

Master data Reason for registering **Data protection setting** Summary

### Data protection setting

#### Disclaimer.

The Bodybuilder Portal serves to gather information relating to the bodybuilder industry. The aim is to improve the mutual exchange of information as well as the handling process (procurement and execution of orders).

Daimler Truck AG and its associated companies assume no liability and provide no warranty or guarantee with regard to the content, correctness, completeness or quality of the information provided on the Bodybuilder Portal.

On adopting the bodybuilders' data on the portal, Daimler Truck AG and its associated companies do not assume any liability or provide any warranty or guarantee regarding the bodybuilders' individual products.

The listed information relates to certain reliability and market criteria in the past, without inferring any evaluation of the bodybuilders' quality in general or their products in any individual instance.

Registered bodybuilders can, on their own initiative, specify and authorize employees of their company to use the Bodybuilder Portal. Bodybuilders are not permitted to authorise persons who are not employed directly at their company. Those persons who leave the company must lose their user rights at the portal and they should be deleted by the bodybuilder's administrator. The bodybuilder's administrator shall be liable for any abuse in this respect.

If you accept the disclaimer, we will assume that you have read the provisions of the Privacy Statement with respect to personal details.

[Data protection information](#)

Have read information and give consent

Information known; please do not show for the next 30 days

We aim to continually improve our websites and make them more user-friendly. With your consent, you agree to the use of cookies for tracking (recording). The "Matomo" tracking tool is used for this. Further information about this can be found in the "Cookies" section of the data protection information.

I consent to tracking (recording)

I wish to deactivate the tracking

In order to offer the best possible support for you and your daily work and as part of our bodybuilder support programme, we send out an email newsletter to inform you about new products, product changes, services and organisational issues. We require your consent for this.

I consent to receiving email newsletters as part of my activity

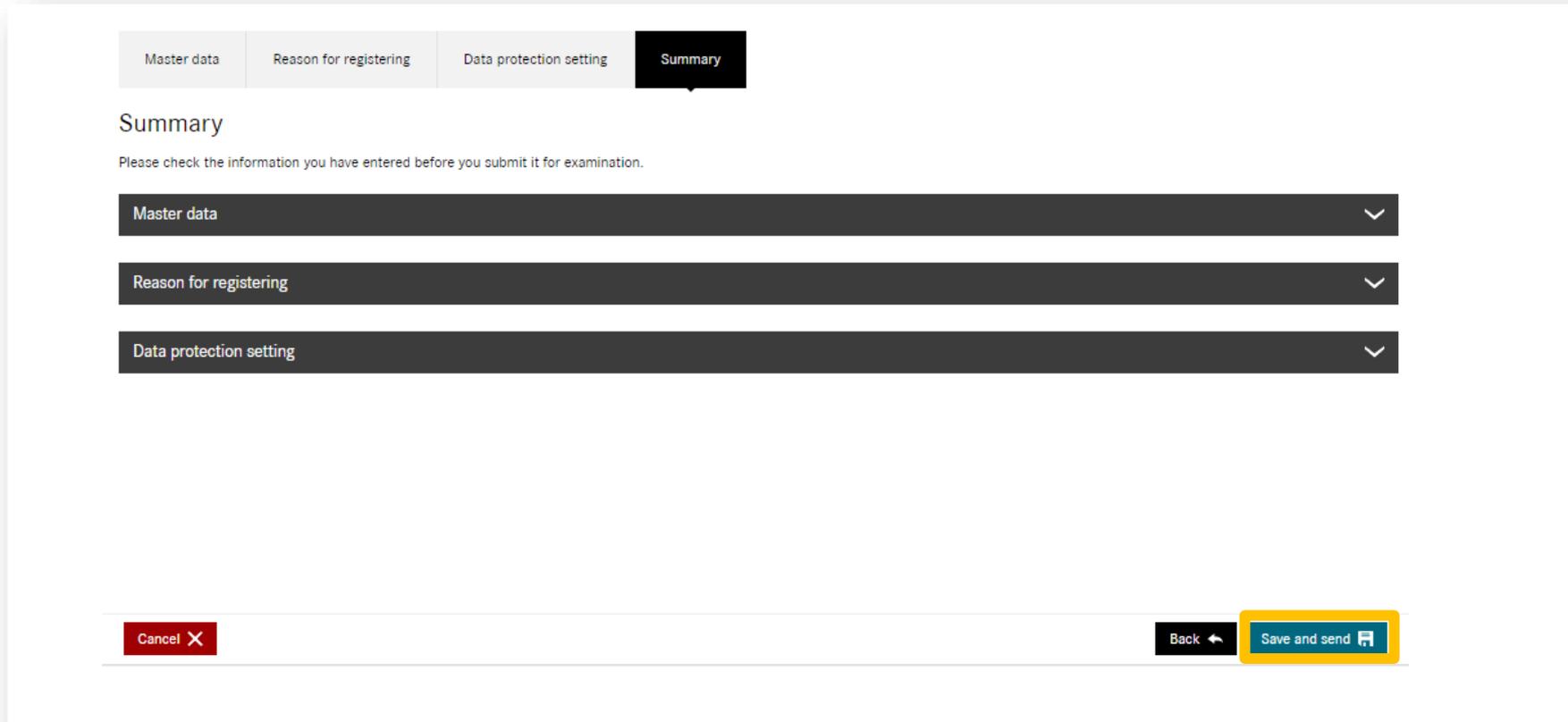
I do not wish to receive email newsletters

Cancel X Back Next

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## HOW TO CREATE A NEW USER? INTERNAL EMPLOYEES

8. Please read the Summary and click on „Save and send“



The screenshot shows a web interface for creating a new user. At the top, there are four tabs: 'Master data', 'Reason for registering', 'Data protection setting', and 'Summary'. The 'Summary' tab is active and highlighted in black. Below the tabs, the heading 'Summary' is followed by the instruction: 'Please check the information you have entered before you submit it for examination.' There are three expandable sections, each with a dark grey bar and a white downward arrow: 'Master data', 'Reason for registering', and 'Data protection setting'. At the bottom of the form, there are three buttons: a red 'Cancel' button with a white 'X' icon, a black 'Back' button with a white left arrow icon, and a blue 'Save and send' button with a white document icon. The 'Save and send' button is highlighted with a yellow border.

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9. Once you click on „Save and send“ the Request will be sent to Corporate Quality in Daimler Buses GmbH
10. The request will be revised and Approved/Rejected → an e-mail will be sent with the updates of the request
11. If the request is approved → Now you can access the Portal!
  - You don't need to set a password as you will log-in with the Intranet user and password

If you have any doubt, please contact:

mx-MB-BB-Buses (EVOMA-NPM) <[MB-BB-Buses@daimlertruck.com](mailto:MB-BB-Buses@daimlertruck.com)>